**PLANNING AHEAD: ASSIGNMENT 1**

1. **Write three sentences about Max beginning with:**

Last week… Yesterday… and Next week…

Last week Max tried buy a flight ticket to London, but the flight was full, and the agent travel call him and offer him other flight for one week before.

Yesterday, Max bought a ticket flight to London with a stop in Madrid, this flight is cheaper than directly flight.

Next Week, Max is going to leave his home in San Francisco, and he is going to fly to London for business.

1. **Write three sentences about you beginning with:**

Last week… Yesterday… and Next week…

Last week I stared a new position of work, I met with my boss and the team for planning the schedule.

Yesterday, I did my first document about business process management, it was very interesting ¡¡

Next week I am going to go to bs as, and I am going to meet with the engineering teams, we will analysis the process about external sale.